

**CAM PARISH COUNCIL**

**MINUTES OF THE ANNUAL MEETING OF THE CAM PARISH COUNCIL HELD WEDNESDAY 5<sup>TH</sup> MAY 2010 AT 6.30PM IN THE COUNCIL SHOP,**

**PRESENT:**

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M Clifton (Chair), B Whatling, M Nolder	Upper Ward
B Powell, J Daniel	Central Ward
N Ledoux, D Pritchard, J Sherman	Woodfield ward
J Tyndall, D Andrewartha, J Fowles	Lower Ward

**APOLOGIES:** J Hudson, M Poole

**IN ATTENDANCE:** S Hanman (Clerk)

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**10.22. Election of Chair**

Cllr Clifton was elected Chair for 2010/11

**10.23. Apologies for Absence**

Apologies as listed above were received and accepted

**10.24. Declaration of Acceptance of Office by Chair**

The declaration was duly signed before the Clerk

**10.25. Election of Vice-Chair**

Cllr Fowles was elected Vice-Chair for 2010/11

**10.26. To consider co-option to fill vacancies in the Central and Upper wards**

It was RESOLVED that the following co-options be made:

Central Ward – Pauline Dutfield

Upper Ward – Mark Stevens

**10.27. To receive Declaration of Acceptance of Office from co-opted Councillors**

Cllr Dutfield completed her declaration and was welcomed to the Council. Cllr Stevens would complete his at or before his first meeting.

**10.28. To review committee structure and appoint Committees:**

It was agreed that Committee structure should remain as for 2009/10. Membership would be as follows:

**Recreation & Leisure** – Cllrs Andrewartha, Ledoux, Powell, Pritchard, Sherman and Poole

**Planning & Highways** – Cllrs Whatling, Tyndall, Hudson, Ledoux and Pritchard

**Development & Premises** – Cllrs Nolder, Andrewartha, Daniel, Sherman, Poole, Whatling

Ledoux and Pearce

**Sustainability** – Cllrs Tyndall, Sherman, Pearce

**Finance and General Purposes** – Chair and Vice chair of Council plus Chairs and Vice Chairs of other Committees.

The Chair and Vice Chair of Council would be ex-officio Members of all Committees.

Those Members not present at this meeting would confirm their Committee membership in due course.

Committees would elect their own Chairs and Vice Chairs at their next meetings.

**10.29. To Confirm Banking Arrangements and Signatories**

It was RESOLVED that banking arrangements should remain as at present:

All accounts with Co-operative Bank

Current Account – No interest but maintained at no more than £500 balance

Reserve Account – Higher interest account with automatic ‘sweep’ facility with current account

Guaranteed Investment Accounts (x2) – Higher rate of interest for fixed term investments – Used for reserve funds not immediately required – will be largely depleted once the development project gets underway.

Signatories for all accounts to be 2 Members of FGP Committee. The Clerk has authority for acquiring account information or transferring between accounts only.

**10.30. To Appoint/Confirm Representatives to Outside Bodies and Receive Reports**

Representatives were agreed as follows:

**Winterbotham Hall (5 representatives)** – Cllrs Powell, Pritchard and Pearce (to confirm)

**Cam Institute Charity** – Cllrs Clifton and Daniel

**Cam Parochial Charities** – Cllr Clifton

**Dursley United Charity** – Cllr Clifton

**Stinchcombe Hill Recreation Ground Trust** – Cllr Tyndall

**Dursley & District Community Centre** – Cllr Powell (Cllr Hudson also a member)

**Woodlands Management Committee (2 representatives)** – Cllrs Clifton and Pritchard

**Mini Bus** – Cllr Dutfield

**Severn Vale Partnership for Learning** – Cllr Clifton

**Vale Vision** – The official representation would be checked, Cllr Whatling to undertake if necessary

**GI11 Stakeholders** – Cllrs Clifton and Nolder

**JPlay** – Cllrs Andrewartha, Ledoux, Clifton and Dutfield

**Glos County Council Charter Test Group** – Cllr Tyndall or the Clerk as available

**Lister Hall Group** – Cllr Fowles

**Woodfield Youth & Community centre** – Cllr Fowles

**10.31. To Receive Details of any Deeds, Trust instruments and other Legal Documents in the custody of the Council**

List attached

**10.32. To Confirm Insurance Arrangements for the Council**

The Council is currently insured with Aviva, through Came & Co Brokers, in the second year of a three year agreement.

**10.33. To arrange Review of Health & Safety Policy and Risk Assessments**

An initial review would be carried out within the next few months by the Clerk with Cllr Whatling, reporting to FGP Committee.

There being no further AGM business, Council now moved into an ordinary meeting